



C&H HSCF Newsletter Wellbeing & Prevention Newsletter 7th June

Consisting of news articles from 2010-05-29 to 2010-06-07

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Local Notices

*Does your voluntary or community organisation help tackle child poverty in Hackney?

Does your voluntary or community organisation help tackle child poverty in Hackney?

Share your story with Hackney's Children & Young People's Providers Forum (CYPPF)

We are looking for case studies from voluntary and community sector groups to feed into Hackney's refresh of the Child Poverty Review and Well Being Strategy.

Share examples of your successful work in:

- improving educational attainment
- improving health and well being
- improving skills and employability
- support with housing
- supporting parents.

At our focus groups on Wednesday, 9 June, 9.45am - 1pm or Thursday, 10 June, 1.15 - 4pm

Plus, speak directly with public sector colleagues on Tuesday, 29 June, 10.15am - 12.30pm

At HCVS, 84 Springfield House, 5 Tyssen Street, London E8 2LY. Lunch will be provided.

To book: Call HCVS on 020 7923 1962 or email info@hcv.org.uk or download a booking form here:

http://www.hcv.org.uk/EN/store/cen/CYPP%20Forum/10_CYPPF_focusgrps.doc

Do you run cultural awareness, diversity & equalities training? Get free publicity via the ELFT

Dear Colleagues

The East London Foundation Trust in Partnership with our voluntary sector partners are currently conducting a mapping of all the Cultural Awareness, Diversity and Equalities training provided by mental health statutory, voluntary and third sector providers in City and Hackney.



The aim of the mapping exercise this is to produce an information leaflet to guide all stakeholders in accessing training on cultural, equalities and diversity training locally.

We would be grateful if you could please complete the attached form by 23rd June. Please also forward this email to your wider networks who offer such training.

[Click here to download the form](#)

Your support and cooperation is very much appreciated.

With thanks

Mina

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Local News

Jeff Jerome National Director for Transformation of Adult Social Care to speak at Hackney Conference

Jeff Jerome - appointed National Director in 2008 is coming to the Free Conference on the 24th June to speak about the national picture and how transformation of adult social care has affected service users and the voluntary sector across the country. [Click here for a community care article on his background](#)

If you haven't yet booked a place at the conference 24th June - organised by LBH do - places are going fast and if you provide or want to provide services for adults in Hackney you will learn the latest information there.

[Click here to book](#)

Local Events

whats on in Hackney for mens health week 14-20 June

Calling all men in Hackney to get active
Men's Health Week, 14 – 20 June 2010

[Click here to download whats going on in Hackney](#)

Did you know that men die younger in Hackney compared to many other parts of London? Even next door in the City, men live over seven years longer than they do here.

As the World Cup kicks off in South Africa, so does National Men's Health Week in Hackney. During 14 – 20 June 2010, there will be a range of free events to encourage local men to get active.

Men of all ages can enjoy:

- five-a-side football and health advice from Family Mosaic
- healthy eating and exercise workshops for the over 50s from AgeWell
- free boat trips for male carers from City & Hackney Carers Centre
- and free swimming lessons and reduced rates on membership to Hackney Sports Centres.

There will also be health trainers from Age Concern, Hoxton Health, TLC Services and the NHS. They will be offering basic health checks throughout the borough, including Ridley Road market and the JobCentre.

The week finishes with Health in your Hands event on Saturday, 19 June in St John's Churchyard. This is open to everyone to find out about improving their health, there will also be a men's health tent.

Given our status as an Olympic borough, the time is ripe to get everyone more active in Hackney!

Why Hackney men should get active!

In Hackney,

- men live seven years less than men living in the City (75 vs 82.4)
- 39% of men smoke – Smoking accounts for 18% of deaths
- early death from Coronary Heart Disease is three times higher in men than in women
- In Hackney and the City, the death rate from diabetes is higher than the national average and men are dying more than women
- the death rate from Chronic Obstructive Pulmonary Disease is
- much higher than the national average and the early death rate for men in Hackney are double that of women.

For more information, please see the leaflet attached with the full programme.

Notes to Editors:

1. About National Men's Health Week (NMHW)

NMHW was first held in June 2002 and since then it has grown in size and impact, firmly establishing itself as a key part of the public health calendar. Each year NMHW focuses on a different area of policy relevant to men's health.

National Men's Health Week 2010 (14-20th June) will focus on the issue of physical activity and sport. The aim is to get men and boys more active and also to make greater use of sports venues for the delivery of health services and campaigns.

2. About City & Hackney Health & Social Care Forum (HSCF) HSCF is a network of not for profit organisations working to improve wellbeing & prevention, health & social care services in Hackney & City. HSCF has pulled together information from the following member organisations on Men's Health Week activities:

- AgeWell / Age Concern Hackney
- City & Hackney Carers centre
- Family Mosaic
- Greenwich Leisure
- Hoxton Health
- Talking Matters
- TLC Services.

Please contact: visit www.hscf.org.uk or email Jackie Brett HSCF Coordinator on hscf@hscv.org.uk or call 0207 923 8361

Please click

Book now for Transformation conference 24th June - places filling fast

Message Dear Colleague,

Do you provide services for local people? Are you ready for personalisation? Adult social care in Hackney is changing. By the end of this year people will be able to choose services they want and pay for them using a personal budget from the Council. If you provide social care, health, wellbeing, advocacy, or brokerage services to local people, it is likely your organisation will need to change the way it works to operate in this new environment. Make sure you're ready. Come to a FREE conference on Thursday 24 June 2010, in Stoke Newington Town Hall Hear from Jeff Jerome, National Director for Social Care Transformation at the Department of Health, and local leaders Help shape the market you will be operating in Find out about training sessions and options Take advantage of networking opportunities over lunch Booking is essential and places are filling up fast. To find out more and book online visit [---

© Health and Social Care Forum 2007
84 Springfield House, 5 Tyssen Street, London. E8 2LY
Tel: 020 7923 8361 Fax: 020 7275 8577](http://www.hackney.gov.uk/trasc-</p></div><div data-bbox=)



provider-news.htm. For further information call 020 8356 4524. Please forward this email and attachment to anyone you think will be interested.

Your Health in Your Hands 19th June

Please publicise this community health festival to your service users
Click here to download the poster

Worklessness & Health - reaching men seminar 16th June

To coincide with mens health week, in conjunction with the economic development Network, we are hosting a working lunch to look at the issues of health & worklessness and how they overlap and how we can best reach and engage local men.

16th June 12pm - 2pm please email me to book hscf@Hcvs.org.uk - lunch will be provided.

Wider News

New website encourages legacies

By Ben Cook, Third Sector Online, 3 June 2010

Mylastsong.com will include ideas for fundraising at memorial parties

A website that encourages people to leave legacies to charity and use their funerals to raise money for good causes has gone live.

The site, mylastsong.com, includes a section on leaving legacies as well as guidance on preparing wills.

It asks funeral-goers to make donations rather than buying flowers, or to auction the deceased's possessions at memorial parties.

The site also includes a 'charity of the month' page, which gives charities the opportunity to highlight their work and explain why they need donations. The first organisation featured in this section is Diabetes UK.

Visitors to the site get access to a 'vault' – a secure online storage facility where they can store their funeral wishes, information needed by their families and executors, their life stories and personal details for future generations to access.

Subscriptions to the vault cost £15 per year.

Paul Hensby, founder of the site, used to work for the former lottery distributor, the Community Fund. He said: "The site encourages people to make wills – about 60 to 70 per cent of people die intestate – and to continue their support for charities by leaving legacy donations."

Source Third Sector

Volunteers from under-represented groups cost £2,000 each

Latest jobs
 Fundraising Manager £31,754
 Chief Executive £60,000
 Corporate Fundraising Manager up to £35,000 inc benefits
 Corporate and Individual Fundraiser up to £30k
 Fundraising Manager - Trust & Foundations & Statutory £28-£32k
 Senior Database Executive £27,574-£31,441
 Donor Development Coordinator £18-£22k
 Chief Executive Officer £34K - £45K
 Head of Direct Marketing £negotiable
 Head of Community Fundraising circa £50k + car
 Search more jobs
 Employers now hiring
 Advertise a job
 Famous names "Many of us take it for granted that we can get out whenever we want, but for many people with learning disabilities it isn't so simple"

Johnny Ball supports Mencap's Mile Swim campaign

Latest movers Andy Gregg, chief executive, Charities Evaluation Services

Also in movers this week: Melanie Waters
 Lesley Humphreys
 Maria Mills
 Hazel Cheeseman
 Peter Collins
 James Georgalakis

By Ben Cook, Third Sector Online, 3 June 2010

Report from Commission for the Compact says training, expenses and childcare costs all contribute

Recruiting and supporting volunteers from under-represented groups costs third sector organisations an average of £2,000 per volunteer, according to research published yesterday by the Commission for the Compact.

The Costs, Barriers and Benefits of Involving Volunteers from Under-Represented Groups says modifications to premises, language training, travel expenses and childcare all contribute to the costs.

But the report says cost is not the only barrier to under-represented groups - such as disabled people, refugees, asylum seekers and single mothers - becoming volunteers.

"Individuals from under-represented groups are likely to face access, childcare, transport or self-esteem issues and organisations can encounter issues such as the availability of Criminal Records Bureau checks, language barriers and additional staff time required to support under-represented volunteers," said Nick Drew, policy adviser at the commission.

The research was carried out by CSV Consulting and Manchester Metropolitan University on behalf of the commission.

It says that involving volunteers from under-represented groups offers benefits such as using their specialist knowledge and language skills, and promotes community cohesion.

The Compact, the agreement that outlines how the public and voluntary sectors should behave towards each other, says organisations should identify groups of people who are excluded from volunteering and encourage their involvement.

Source

New model of supermarket run by members to ensure poorest can afford quality food - opens in Holburn

Whats the public sector worth? - comparing public & private sector top pay

What's the public sector worth? Revelations that 170 civil servants earn more than the prime minister have inevitably been seized on as evidence that public sector pay is out of control.

"Govt fatcrats rake in £30m", screamed the Sun's headline.

But as the Guardian's Michael White writes, this analysis is too simplistic and ignores the obvious double standards applied here.

"There seem to be a lot of town hall chief executives and senior NHS managers who play musical chairs and take large bonuses and payoffs – even after proven incompetence.

The trouble is the culture in which public sector plump cats operate reflects indefensible private sector practice that pays all manner of absurd salaries and bonuses to some very fat cats."Yes, it does seem ludicrous for incompetent public sector bosses to get large golden parachute payments if they are sacked. But senior executives in the NHS, local

government and the civil service are hardly the only ones to earn more than the prime minister. According to the Guardian's annual survey of boardroom pay, the average basic salary for chief executives of blue chip companies was £791,000. If bonus payments, share awards and the value of other perks such as company cars and school fees are included, the figure is much, much higher. Nearly a quarter of FTSE chief executives received total 2008 pay packages in excess of £5m, and 22 directors now have basic salaries of more than £1m.

Are we really saying that David Nicholson is overpaid for earning £255,000-£259,999 to run the NHS, but Michael McLintock, a director of Prudential, who earns £6.6m, isn't? Or that Sir Jock Stirrup, the chief of the defence staff at the Ministry of Defence, on £240,000-£244,999, is paid too much, but it is OK for Bart Becht, the chief executive of Reckitt Benckiser, which makes Harpic, Veet and Strepsils, to take home £36.8m in pay, bonuses, perks and share incentive schemes?

The skills required to be a good finance manager, legal director and chief executive are similar, regardless of whether you are working in the public, private or voluntary sector. So in order to keep staff and attract new talent, remuneration and benefits packages cannot be too out of kilter with the private sector.

While public sector pay needs to be carefully monitored, there is a danger that faced with a prospect of pay cuts, job insecurity and a less generous pension scheme, talented graduates and existing senior public servants will simply vote with their feet and opt for a career in the private sector.

That would mean senior jobs could end up going to less able and qualified candidates. And that would surely be a bad thing.

Source Guardian

What do you think? Post a comment on HSCF message board [here](#)

what does the new government mean for you?

Impact of the election 2010 on the voluntary and community sector

What is asset transfer, social enterprise and what is The Big Society?

Below is the link presentations from an event held by London Voluntary Service Council (LVSC) on Monday, 24 May. The event looked at the election 2010 and what the results meant for the voluntary and community sector (VCS).

Find out what the Election means for Hackney's voluntary and community sector:
<http://www.hcvs.org.uk/en/pages/download/election10impact.aspx>

Wider Events

Participation for Change e conference 9th June connect with charities across Europe

CONNECTING CIVIL SOCIETY ORGANISATIONS ACROSS EUROPE

Participation for Change is your opportunity to connect with people across Europe; to hear how they run their organisation, solve their problems and what Europe means to them.

On WEDNESDAY 9th JUNE we will be running an e-Conference to formally launch the project and announce how you can join up with one of our e-Mentors.

The e-Conference will include discussions on funding and finance, working with people and working collaboratively with other organisations.

Why not come along and share your experience and ideas and use knowledge from other countries to do things differently. This project, run as part of the ENNA network, hopes to create a network of organisations across Europe that are informed and able to operate effectively.

Participation for Change is a partnership project from organisations in the UK (NCVO, WVCA, SCVO and NICVA), Slovenia (CNVOS), Estonia (NENO), Germany (BBE) and Poland (OFOP) and is funded through the European Commission's 'Europe for Citizens Programme'.

Funding Opportunities and Tenders

call for research proposal - Understanding the links between skills, poverty and inequality

The future UK labour market: skills, jobs and poverty Understanding the links between skills, poverty and inequality This is the first project in a new joint programme between the Joseph Rowntree Foundation and the UK Commission for Employment and Skills looking at the future of the UK labour market. The project will examine the links between skills, employment, poverty and inequality as well as the likely impact of skills projections (as contained in the UK Commission's Ambition 2020) on poverty levels and inequality.

This project aims to establish how skills affect employment poverty and inequality. It will first set out a clear and robust theory of the relationship between variations in skill levels amongst the population and poverty and inequality. Building on this, the research will model the effects of changing skill levels on poverty and inequality. The goal of the work is to help to increase our understanding of the role that skills policy can play in tackling poverty and inequality. » Download the full call for proposal information here (PDF, 170KB)

» Application guidelines and submission form (Word, 141KB)

up to £20k to expand older people digital inclusion projects

[click here for website](#)

HIV Prevention for Africans Living in England Tender

The National African HIV Prevention Programme (NAHIP), through the African HIV Policy Network (AHPN), is accepting applications for tenders to deliver HIV prevention activities for Africans living in England. The activities will be delivered at community level with five priority groups: Those diagnosed with HIV In sexual relationships with people living with HIV People with multiple sexual partners People who have sex with people with multiple sexual partners All other people who are or will be sexually active. Work can be with African men, women and young people, who are heterosexual, bisexual or homosexual.

For more information about the requirements read the information booklet here.

Charities, faith groups and partnerships/consortiums are on the list of eligible organisations that can apply.

The contracts will need to be delivered between 1 July 2010 - 30 March 2012.

The deadline for applications is 18 June 2010.

Visit the NAHIP website here for more information.

Source SYFAB

£25,000 prize money for homeless projects c/d 21st June

Ludlow Awards 2010 open for nominations - with more than £50,000 in prize money Released on 21 May 2010 The Andy Ludlow Homelessness Awards 2010 are open for nominations with an increased prize fund of more than £50,000 this year. Now in their 12th year, the awards celebrate innovation and good practice among organisations tackling homelessness in London.

The winner will win £25,000, with £10,000 going to each of the two runners up. Three shortlisted organisations will win £2,000 each.

Social landlords, borough housing departments and voluntary organisations across the capital are all encouraged to apply.

The awards are run by London Councils and are funded by all of the London boroughs, with additional sponsorship from the Department of Communities and Local Government, the London Housing Foundation and Shelter.

Nigel Minto, Head of Sustainable Communities at London Councils, said:

"We've had some very worthy winners in the past, who have been able to use the prize money to bolster their hard work assisting the capital's homeless.

"They are just a snapshot of the many organisations helping London's homeless get a better deal, often working together across the voluntary and public sectors. We want as many of them to enter the awards this year as possible".

Campbell Robb, Chief Executive of Shelter, who is speaking at the launch of the awards, said:

"These awards champion the individuals and organisations who work so hard to tackle homelessness in the capital and every day Shelter witnesses the real difference they make to people's lives.

"The money awarded by Ludlow over the years has been vital in helping projects continue and expand the support they provide for people struggling to find a safe and secure place to live."

Howard Sinclair, Chief Executive of Broadway, last year's winners, said:

"It was a great honour to win the Andy Ludlow awards and was the highlight of more than two and half years work with vulnerable migrants from the A10 accession countries.

"Winning this prestigious award has enabled us and other agencies to work together far more effectively to help homeless people who have no right of access to public funds. The other benefit has been to help others expand our model of working to other parts of the UK and Europe".

The closing date for entries is 21 June 2010. Any organisation wanting to find out more about the awards or to apply can download an application form and guidance notes here

Notes to editors:

The awards ceremony will take place on 21 October at St. Martin-in-the-Fields.

The award is also being supported by Inside Housing.

Last year's winner was Broadway, a charity helping homeless eastern European migrants get off the streets and into work. View more information on Broadway.

London Councils housing directors established the awards in 1998 in memory of Andy Ludlow, former director of Housing and Social Services in the London Borough of Haringey, who died at a tragically young age.

For media enquiries please contact the press office on: 020 7934 9842 or email us.

Looking for composers linked to not for profit groups - £10,000 and your composition broadcast

New Music 20x12

Posted: 03 Jun 2010 08:21 AM PDT

New Music 20x12, from the Performing Right Society for Music Foundation (PRS), will be commissioning up to 20 new musical works, each lasting 12 minutes, as part of the London 2012 Cultural Olympiad. Each commission will receive up to £10,000 and be broadcast around the world on BBC Radio 3.

Not for profit organisations, venues, promoters, ensembles or festival commissioning works from UK based composers, music creators or ensembles are eligible to apply. Composers, ensembles or music creators need to partner with one of the previously mentioned not for profit organisations in order to apply.

The deadline for applications is 1 October 2010.

For more information visit the PRS website here.

Source SYFAB

£3000 for human rights, environment - conservation, animal protection

Lush Charity Pot

Posted: 03 Jun 2010 07:56 AM PDT

The Lush Charity Pot, from the cosmetics company Lush, supports small, grassroots charities, non-violent direct action groups and other organisations from across the UK working in the following areas:

Environment/conservation Animal protection Human rights. Grants range from a few hundred pounds to up to £10,000, although the majority of grants are for £3,000. If the total cost of your project is above £10,000 you can apply for part funding.

Lush also operate a Charity Pot scheme, which is when customers buy Charity Pot products and all the money (minus the VAT) goes into the fund, which is then passed on to good causes. Customers can nominate organisations to receive support from this fund. Once nominated, the organisation will receive an invitation to apply to the fund.

Nominations can be made by contacting lush by email or telephone, 0772 579 0474.

The website does say that organisations working outside of the above priorities may be supported as long as they:

Are not involved in any way with animal testing or any other practices harmful to animals
Are committed to non-violent action if a direct action group
Are environmentally responsible
Are respectful of human rights. Most groups that receive funding have annual incomes under £250,000 and most groups have annual incomes substantially under this amount.

Applications for health charities (medical research, hospices etc), religious causes, and those working with children and young people are a low priority.



There are no deadlines, apply at any time. The website says to allow around six weeks for decisions.

For more information, including how to apply, visit the Lush website here.

Source SYFAB

up to £2k for individuals aged 16-18 to make the world a better place

Live UnLtd

Posted: 03 Jun 2010 07:00 AM PDT

The Live UnLtd programme, from UnLtd, has up to £2,000 of funding available per individual for young people aged 11 - 25 to turn an idea to make the world a better place into a reality. Until July 2010, Live UnLtd is only accepting applications from young people aged 16 - 18. There is a mailing list for those aged 11 - 25 who are interested in the fund. The funding can be used by young people to set up their own businesses, sports teams, recreational groups and host events.

For more information visit the Live UnLtd website here.

Source SYFAB

Jobs and Volunteering

Research Fellowship into income inequality & changes to health & social care outcomes

The Barry Amiel & Norman Melburn Trust, in partnership with The Equality Trust, would like to appoint a full-time Research Fellow for one year starting this autumn, to undertake research on the relationship between changes in income inequality and changes in health and social outcomes in developed nations. The Fellow will receive an award in line with ESRC research rate of £15,590.

Please read the following documents relevant to your application:

Job description

Person specification

Equality & diversity monitoring form

How to apply:

Applications by email to kathryn.busby@equalitytrust.org.uk by 5pm on 23rd June.

Please attach your

CV

Covering letter which explains (with specific examples) how you meet the person specification Equality & diversity monitoring form (optional) Please contact Kathryn Busby, Policy & Campaigns Manager at The Equality Trust, with any queries: kathryn.busby@equalitytrust.org.uk or 020 7922 7927.

Access Advisor

Ref NoCCS137Salary£11,750 - £13,680 per annum inclusive of London Weighting (depending on experience/performance) for 14 hours per weekDepartmentCommunity and Children's ServicesDescriptionA temporary, part time opportunity has become available in the Access Team. This opportunity is initially for a period of six months, to be reviewed at the end of the employment period. The successful candidate will be experienced in the access field and will be able to demonstrate a sound knowledge of the Disability Discrimination Acts, Building Regulations Approved Document M and other best practice guidelines such as BS:8300:2009 and all relevant legislation. You will be responsible for carrying out access audits, writing access reports and recommending appropriate improvements. You must also be able to read and understand building plans, making written and verbal access recommendations, as well as responding with appropriate comments on access issues to draft Committee Reports. Candidates will be required to work with both internal and external customers, including the disabled members of the City of London Access Group. Closing date: 12 noon, 18th June. The City of London Corporation is committed to Equal Opportunities and welcomes applications from all sections of the community.LocationGuildhall, London EC2Contact detailsTo apply online, please visit www.cityoflondon.gov.uk/jobs alternatively, please contact the



Corporate Recruitment Unit on 020 7332 3978 (24hr answerphone) quoting reference CCS137. A minicom service for the hearing impaired available on 020 7332 3732. Contact emailcru@cityoflondon.gov.uk - Please include your name and address. Closing date 2010-06-18 Documents Information Pack CCS137 .pdf How to complete the application form (PDF).pdf Downloadable Application Form CCS137.doc

Complaints and Enquiries Assistant - LBH

Directorate	Community Services	Service Area	Performance, Strategy & Improvement
Salary	£30,345 - £31,935	Shift Pattern	Full Time - 36hrs, Monday / Friday
date for applications	10 June 2010		Ensuring the efficient handling of complaints

The Role

This is your chance to provide full support to the Complaints and Enquiries Manager, including deputising in their absence, taking charge of all systems and information relating to complaints, and generally ensuring that all complaints are handled in an effective and efficient manner.

The Requirements

Experience of using ICT to provide management information will be essential. What's more, you will have an understanding of effective complaints handling and related systems, a confident telephone manner, and the ability to produce high quality correspondence.

Responsibilities

Committed to maintaining confidentiality and equality of opportunity, you will use the complaints management software to record and monitor the progress of complaints, liaise with individual staff and heads of service to resolve complaints, and deal with correspondence and telephone calls.

The Individual

We're looking for someone with the ability to work in an organised and systematic way while under pressure, with an understanding of the services provided by the Council, experience of advising managers on systems and procedures, and a flair for organising your workload. Understanding of adult social care services and experience of using complaints management systems (e.g. Respond) is desirable.

Additional Information

Interviews to take place w/c 21st June 2010 This Fixed Term Contract is until 31st March 2011 There will be a test as part of the application process/interview

More Info...

Complaints and Enquiries Assistant Job Description.doc

[Click here to apply for this job](#)

Executive Assistant

Conciliation Resources (CR) is an international non-governmental organization with more than 15 years of experience working internationally to prevent and resolve violent conflict. Our practical and policy work is informed by people living in countries affected or threatened by war. We work with partners in the South Caucasus, Fiji, East-Central Africa, the Mano River sub-region of West Africa, India, Pakistan, Colombia and the Philippines. We also publish Accord: an international review of peace initiatives, and seek to influence government peacemaking policies. We are funded by governments, multilateral agencies, independent trusts and foundations. CR is registered in the UK as a charity (1055436).

Full-time: 37.5 hours

Location: London-based (Islington)

Salary: £26,048 plus pension

Duration: permanent

We are seeking an experienced, well-organized and confident Executive Assistant to provide comprehensive administrative and secretarial support to the Executive Director's office. The post carries a high degree of responsibility and duties include diary management, organising detailed travel arrangements, arranging and servicing meetings including our quarterly board of trustees and generally administering the Executive Director's office.

Candidates should have excellent administrative, interpersonal and communication skills with at least two years' secretarial experience at an executive level, knowledge of conflict resolution, degree level education or equivalent and a proven ability to work on their own initiative.

For a full job description and an application form, visit our website: <http://www.c-r.org/about/jobs.php>

Closing date: 9am Wednesday 16 June 2010

Interview date: Thursday 24 June 2010 (tbc)

Salary: £26,048 plus pension

Location: Islington

Closing Date: 16 June 2010

Senior Policy Advisor - LVSC

London Voluntary Service Council

This is an exciting post for anyone who is passionate about voluntary sector issues, is keen to influence government agendas for the sector in London, and who has the skills and commitment to communicate clearly and supportively to a wide range of voluntary sector organisations.

LVSC's Senior Policy Advisor will lead on our work in developing policy on voluntary and community sector issues in London. Working closely with the Third Sector

Alliance, London's voluntary sector policy network, and other members of our Policy and Knowledge Team, you will help set policy priorities, provide detailed policy analysis on local, regional and national policy issues, undertaking research where necessary. You will lead on consultation with the sector and formulation of policy responses to government. You will also advocate for the sector to government and other funders, and advise and support organisations seeking to influence policy.

You will have a thorough knowledge and understanding of the urban voluntary sector and policy issues currently facing it. Desirable, but not essential, areas of knowledge include health and social care, Local Area Agreements, economic development and community engagement. You will be able to provide clear information and briefings, including written reports and presentation at meetings.

LVSC offers excellent benefits including 27 days leave (exc. BH), flexible working and a contribution to pension.

This post is currently funded by the National Lottery through the Big Lottery Fund.

Closing date is 5pm, Wednesday 9 June 2010.

Interviews week commencing 21 June 2010.

Application pack documents:

- 1 Covering Letter
- 2 SPA job description and person specification
- 3 Background information
- 4 Notes on completing the application form
- 5 Application form

Alternatively you can email cleo@lvsc.org.uk or telephone 020 3349 8905 for an application pack.

LVSC welcomes applications from disabled people, people from Black, Minority Ethnic and Refugee communities, LGBT people and older people. LVSC operates from an accessible building in central London and strives to be an equal opportunities employer.

Registered Charity no: 276886 and Company registration no: 1395546 (Cardiff)

Salary: £32,535 to £35,053 inc. LW (PO2)

Location: EC1, London

Closing Date: 9 June 2010

Neonatal Data Officer

Job Reference: 293-40280
Job Title: Neonatal Data Officer
Area of Work: Neonatal Unit
Employer: Homerton University Hospital NHS Trust
Department: 293 Neonatal Unit
Location: London
Salary: Band 3 £19,646 - £22,613 pa. inc
Job Type: Permanent Staff Group: Administrative & Clerical
Pay Scheme: Agenda for change
Pay Band: 3
Working pattern: 37.5 Hours/Week
Closing Date: This job advert will close as soon as sufficient applications have been received. Please apply for this job as soon as you can, if interested. Add this vacancy to my job basket

Description The Homerton is an innovative Foundation Trust providing a wide range of services to the local community of Hackney and specialist services on a national level. Located in the multicultural east end of London we are situated close to the heart of the

capital.

The Homerton is the closest hospital to the London 2012 Olympic and Paralympic Games Park and is the designated hospital for the Park. The Hospital has easy access to the M11 and Stratford International railway station, with major improvements to transport planned in the lead up to the Games.

ALL CANDIDATES MUST READ THE PERSON SPECIFICATION FOR THIS VACANCY AS THIS CONTAINS QUESTIONS WHICH MUST BE ANSWERED AS PART OF THE SUPPORTING INFORMATION. CANDIDATES WHO DO NOT ANSWER THE QUESTIONS AS DIRECTED WILL NOT BE PUT FORWARD FOR SHORTLISTING.

Neonatal Data Officer
Band 3 £19,646 - £22,613 pa.inc

An exciting opportunity has arisen for a Neonatal Data Clerk to join our Neonatal team at Homerton University Hospital. This is a full time post working Monday to Friday.

We are looking for a motivated, enthusiastic and efficient individual, who can work to tight deadlines, be able to work unsupervised and pay attention to detail with good problem solving skills.

The main duty will be assisting the doctors with the collection and data inputting of inpatient activity on our Neonatal database, which requires good accuracy skills and requires the ability to sit at a computer for long periods of time. In addition to this you will be required to help with administration duties on the unit. Other duties include photocopying, answering telephone queries, filing, etc.

You will be able to communicate effectively and accurately both in writing and verbally as well as being able to demonstrate the ability to work under your own initiative in a busy environment using sound judgement in a variety of problem solving situations. You will also be able to analyse data and produce reports.

If you have data inputting experience, flexible and hardworking we would like to hear from you.

For further information please contact:

Kim Flynn, Children's Services Administrator, tel. 020 8510 5033.

We advise candidates to read all of the attached documentation prior to submitting an application.

Your supporting statement is used to determine your suitability for the post and should be used to demonstrate your relevant skills.

Once you have submitted an application it is essential that you check your email on a regular basis for updates and shortlisting information.

The Trust welcomes applications from candidates wishing to job share with or without job



share partners.

Committed to Equal Opportunities.

Overseas candidates wishing to apply, who would require immigration sponsorship, can self-assess the likelihood of obtaining a Certificate of Sponsorship for the post on the UKBA website.

Applications from job seekers who require Tier 2 sponsorship to work in the UK are welcome and will be considered alongside all other applications. However, non-EEA candidates may not be appointed to a post if a suitably qualified, experienced and skilled EU/EEA candidate is available to take up the post as the employing body is unlikely, in these circumstances, to satisfy the Resident Labour Market Test. The UK Border Agency requires employers to complete this test to show that no suitably qualified EEA or EU worker can fill the post. For further information please visit: UK Border Agency website.

[Jump to Apply Now](#)

More information You can view more information about this employer and this vacancy by clicking on any of the Job Pack Documents or Further Links below. Clicking a link will open a pop-up window containing the relevant details. You may view, print or download the details from there.

Documents [Job Description \(43 KB\)](#)[Person Specification \(29 KB\)](#)[Recruitment_Pack_Why_Homerton \(129 KB\)](#)[Guidance Notes On Submitting An Application \(119 KB\)](#)[Equal Opps document \(132 KB\)](#)[Remploy Leaflet \(50 KB\)](#) Further Links [Homerton Website](#)[Detailed travel information for finding the Homerton easily](#)

Tuberculosis Administrator

Job Reference: 293-10546 Job Title: Tuberculosis Administrator Area of Work: TB / Respiratory Medicine Employer: Homerton University Hospital NHS Trust Department: 293 Tb Funding Location: London Salary: £19,646-£22,613 pa.inc.prorata Job Type: Permanent Staff Group: Administrative & Clerical Pay Scheme: Agenda for change Pay Band: 3 Working pattern: 30 Hours/Week Closing Date: 7/06/2010 [Add this vacancy to my job basket](#)

Description The Homerton is an innovative Foundation Trust providing a wide range of services to the local community of Hackney and specialist services on a national level. Located in the multicultural east end of London we are situated close to the heart of the capital.

The Homerton is the closest hospital to the London 2012 Olympic and Paralympic Games

Park and is the designated hospital for the Park. The Hospital has easy access to the M11 and Stratford International railway station, with major improvements to transport planned in the lead up to the Games.

Tuberculosis Administrator

Band 3 pro rata to £19,646 - £22,613 pa.inc

30 hours per week (Monday-Friday)

ALL CANDIDATES MUST READ THE PERSON SPECIFICATION FOR THIS VACANCY AS THIS CONTAINS QUESTIONS WHICH MUST BE ANSWERED AS PART OF THE SUPPORTING INFORMATION. CANDIDATES WHO DO NOT ANSWER THE QUESTIONS AS DIRECTED WILL NOT BE PUT FORWARD FOR SHORTLISTING.

An opportunity has arisen for a highly motivated person with excellent interpersonal and communication skills to join our friendly team.

We are looking for an administrator to work alongside the TB Nurses to support and facilitate the team in providing administrative and clerical duties unsupervised. You will also manage the TB Database and be responsible for data collection in terms of contacts and referral patterns.

You must be enthusiastic and highly organised and have IT skills using various software application i.e. Excel, Access, and Microsoft office.

As a liaison point for any enquiries, communicating with internal and external agencies, excellent customer service both on the phone and face to face is essential to the role.

To discuss this opportunity or to arrange an informal visit, please contact:

Viktoria Spong, Lead TB Nurse, on 0208 510 7775.

We advise candidates to read all of the attached documentation prior to submitting an application.

Your supporting statement is used to determine your suitability for the post and should be used to demonstrate your relevant skills.

Once you have submitted an application it is essential that you check your email on a regular basis for updates and shortlisting information.

The Trust welcomes applications from candidates wishing to job share with or without job share partners.

Committed to Equal Opportunities.

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Applications from job seekers who require Tier 2 sponsorship to work in the UK are

welcome and will be considered alongside all other applications. However, non-EEA candidates may not be appointed to a post if a suitably qualified, experienced and skilled EU/EEA candidate is available to take up the post as the employing body is unlikely, in these circumstances, to satisfy the Resident Labour Market Test. The UK Border Agency requires employers to complete this test to show that no suitably qualified EEA or EU worker can fill the post. For further information please visit: UK Border Agency website.

Jump to Apply Now

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Documents Job Description (31 KB)Person Specification (28 KB)Recruitment_Pack_Why_Homerton (129 KB)Guidance Notes On Submitting An Application (119 KB)Equal Opps document (132 KB)Remploy Leaflet (50 KB) Further Links Homerton WebsiteDetailed travel information for finding the Homerton easily CRB Check This post is subject to the Rehabilitation of Offenders Act (Exceptions Order) 1975 and as such it will be necessary for a submission for Disclosure to be made to the Criminal Records Bureau to check for any previous criminal convictions.

Tier 2 Certificate of Sponsorship (formerly a Work Permit) This job is unlikely to attract a Tier 2 certificate of sponsorship (formerly a work permit). Applications from candidates who require Tier 2 immigration status to work in the UK may not be considered if there are a sufficient number of other suitable candidates. To apply for a Tier 2 certificate of sponsorship, employers need to demonstrate that they are unable to recruit a resident worker before recruiting an individual from overseas. For further information please visit Home Office UK Border Office.

Childrens Services Administrator

Job Reference: 293-40279Job Title: Children's Services AdministratorArea of Work: Neonatal & PaediatricsEmployer: Homerton University Hospital NHS TrustDepartment: 293 PaediatricsLocation: LondonSalary: Band 5 £25,415 - £33,041 pa.inc Job Type:Permanent Staff Group:Administrative & Clerical Pay Scheme:Agenda for change Pay Band:5 Working pattern:37.5 Hours/Week Closing Date:16/06/2010
Ad
this vacancy to my job basket

Description The Homerton is an innovative Foundation Trust providing a wide range of services to the local community of Hackney and specialist services on a national level. Located in the multicultural east end of London we are situated close to the heart of the capital.

The Homerton is the closest hospital to the London 2012 Olympic and Paralympic Games Park and is the designated hospital for the Park. The Hospital has easy access to the M11 and Stratford International railway station, with major improvements to transport planned in the lead up to the Games.

Children's Services Administrator
Band 5 £25,415 - £33,041 pa.inc

An exciting new opportunity has arisen in our Children, Women & Sexual Health directorate for a motivated and enthusiastic individual to join the team in our paediatric and neonatal departments.

This is a pivotal role, working across both the neonatal and paediatric units supporting both inpatient and outpatient services. You will be responsible for the effective delivery of administrative support within both units, and will take the lead in working closely with our outpatients service and the multidisciplinary clinical teams to ensure high quality paediatric and neonatal services. Your responsibilities also include the effective monitoring and management of data processes and data quality, and you will manage a small team of secretaries and clerks.

You will be educated to degree level or equivalent and have substantial administrative experience, ideally within a healthcare setting. You will have experience in leading teams, be self-motivated, and confident to work with other support staff, clinicians and the general public. Excellent communication and organisational skills are essential for this job, and you will be conscientious and methodical and enjoy working as a member of a team.

For further information please contact:

Merel Reinink, Assistant General Manager, tel. 020 8510 7226.

We advise candidates to read all of the attached documentation prior to submitting an application.

Your supporting statement is used to determine your suitability for the post and should be used to demonstrate your relevant skills.

Once you have submitted an application it is essential that you check your email on a regular basis for updates and shortlisting information.

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Committed to Equal Opportunities.

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Documents Job Description (33 KB)Person Specification (21 KB)Recruitment_Pack_Why_Homerton (129 KB)Guidance Notes On Submitting An Application (119 KB)Equal Opps document (132 KB)Remploy Leaflet (50 KB) **Further Links** Homerton WebsiteDetailed travel information for finding the Homerton easily CRB Check

Publications and Websites

Diversity resources - help from NCVO

The National Council for Voluntary Organisations (NCVO) has published a new document signposting voluntary & community sector organisations towards a wide range of resources around diversity and employment issues.

Information is organised under eight headings:
general diversity
race
disability
gender
sexual orientation
religion or belief
ageworking parents and working carers
The resources included cover equality legislation and your obligations as an employer
how to achieve best practice
how to audit and monitor diversity
how to raise awareness
how to deal with specific equality issues

The document can be downloaded from the NCVO website:

Diversity Resources for Voluntary and Community Organisations (pdf 300kb) 3 June 2010

Consultations and Surveys

Consultation on the National Lottery Shares - ie where the money goes

This consultation document seeks views on the draft Order to enact a change to the shares going to the National Lottery good causes of arts, sport, heritage and charitable expenditure, health, education and the environment.

Consultation document(s)

Draft Apportionment Order 2010 RTF (75kb)

Draft Apportionment Order 2010 PDF (26kb)

Related document(s)

National Lottery Shares Consultation Letter RTF (414 kb)

National Lottery Shares Consultation Letter PDF (45kb)

List of Consultees RTF (33 kb)

List of Consultees PDF (25 kb)

How to respond

21 May 2010

Open date: 21 May 2010

Closing date: 21 August 2010

Please send your comments or if you have any queries about this consultation to:
lottery@culture.gsi.gov.uk

or by post:

Department for Culture, Media and Sport
London
National Lottery Distribution Policy Branch
2-4 Cockspur Street
SW1Y 5DH
Freedom of

information

Please note responses may be published, unless you ask us not to do so. In addition under the Freedom of Information Act 2000 all information in responses, including personal information, may be subject to publication or disclosure. If any correspondent requests confidentiality this cannot be guaranteed, and will only be possible if considered appropriate under the legislation.

For enquiries about the consultation (handling) process only please contact DCMS Public Engagement and Recognition Unit (PERU) at the above address or email enquiries@culture.gsi.gov.uk, heading your communication 'Consultation on the National Lottery Shares';.

These documents are available online in Adobe Acrobat (.pdf) format.